ONE-DAY INDUCTION PROGRAMME FOR NEWLY REGISTERED FOUNDATION COURSE STUDENTS

Organized by Board of Studies (Academic)

On 23rd May 2025 | 10.00 AM to 1.30 PM

Virtual Mode

Programme Structure

Timing	Session
INAUGURAL SESSION	
10.00 AM to 10.30 AM	Welcome Address by: CA. Hans Raj Chugh, Chairman, BOS (A) Address by: CA. Prasanna Kumar D, Vice-President, ICAI Address by: CA. Charanjot Singh Nanda, President, ICAI Vote of thanks: CA. Purushottamlal Khandelwal, Vice-Chairman, BOS (A)
INDUCTION SESSIONS	
SESSION 1	
10.30 AM to 11.10 AM	1. Overview of ICAI and CA Profession 2. About ICAI's History, significance, the journey of ICAI and notable CAs 3. People at helm of the affairs 4. Role and functioning of ICAI through its Region and Branches (as relevant for students) 5. About Board of Studies (BoS)(A) 6. About CA Course (Flowchart of the CA Scheme, Course structure, 75% concession in the registration fee in specified areas, study leave, study material and other BOS inputs provided)

Timing	Session
	7. Familiarisation with important platforms like ICAI Website, ICAI Mobile App, BOS Knowledge Portal, Student's Journal, etc.
	8. Familiarisation with Live Virtual Classes and Oral Coaching through Regional Offices, Branches and Accredited Institutions
	9. Code of Conduct for CA Student (Importance of discipline, ethics, commitment and integrity)
	10. Familiarisation with important initiatives and platforms like Digital Learning Campus for SPOM
	11. Important MoU with Indian University for graduation and post-graduation courses
	12. Academic equivalence granted by UGC to the CA qualification with its post graduate degree
	13. Other Initiatives
	- By Board of Studies (Academic)
SESSION 2	
11.10 AM to 11.40 AM	1. Students Scholarship Programmes
	2. About importance of ICITSS and AICITSS Courses
	3. Familiarisation with Students' activities- Conferences and Seminars
	4. Additional Reading Rooms and Libraries
	5. ITT Labs and Smart Classrooms
	6. Four-week residential programmes
	7. Other initiatives
	- By Board of Studies (Operations)
SESSION 3	
11.40 AM to 11.55 AM	1. Familiarisation with CDS platform
	2. Procedure to order, time taken in delivery
	3. Where to approach in case of delay or related issues
	- By Publication & CDS Directorate
SESSION 4	
11.55 AM to 12.10 PM	1. Important dates, forms, exam portal, guidelines (Main exams & SPOM)

Timing	Session
	2. Examination Eligibility, Important Deadlines, FAQs on exemption, Representation and contact persons/numbers
	3. Verification and Certified Copies procedures and timelines
	- By Examination Department
SESSION 5	
12.10 PM to 12.25 PM	1. CA Course- its requirements with specific emphasis on Articleship Training (including Industrial Training)
	2. About Membership & Student Services (M&SS): Articleship guidelines, SSP portal, forms
	- By M&SS Directorate
SESSION 6	
12.25 PM to 12.35 PM	1. Familiarisation with important initiatives and platforms like SSP
	2. Information about grievance raising procedures and timelines to resolve the same
	- By SSP
SESSION 7	
12.35 PM to 12.50 PM	ICAI Campus Placement Support and opportunities as qualified CA professionals
	- By Committee for Members in Industry & Business
SESSION 8	
12.50 PM to 1.00 PM	Important MOUs and MRAs with International Accounting Bodies
	- By International Affairs Committee
SESSION 9	
1.00 PM to 1.20 PM	Superheroes of the Profession – Motivational stories of eminent Chartered Accountants
SESSION 10	
1.20 PM to 1.30 PM	Queries Session